Mock Recalls are performed twice per year and records are retained. The Mock Recall Report contains the following information:

* The date the mock recall was performed
* The reason for the mock recall
* Detail the action taken
* Document the Recall Class
* Document the Percentage of Recovery
* Detail Corrective Action taken
* Record the total time of the recall

Records of a Mock Recall will be detailed on *insert applicable Exhibit # here*. These records are stored in the *insert applicable department here – example: Quality Control Department*.