



## 2016 IDFA Safety Recognition Program

- Purpose:** IDFA's Environmental and Worker Safety Committee (EWS) has designed this safety recognition program for IDFA members in the dairy industry. This program recognizes those processing facilities and trucking operations that demonstrate excellence in safety. We believe this will help raise awareness in workplace safety matters and provide an overall boost to the importance of safety in the dairy industry.
- Recognition:** Recognition for **processing facilities** is based on the best overall safety performance rates using data regarding the type of product produced, size of the facility, cases with days away, cases with job transfer or restriction, and hours worked. IDFA issues certificates for the best DART rate for each industry/size combination. In addition, IDFA issues certificates of achievement to all processing locations that have zero lost workdays.
- Recognition for **trucking operations** is based on achieving a combined lost workday and job transfer/restriction of zero. IDFA issues certificates of achievement to all trucking operations that successfully achieve the goal.
- Applications:** Using your self-reported data from your OSHA 300A form, please fill out and submit applications for your processing facilities and/or trucking operations.
- Mail, fax or e-mail completed applications to Emily Lyons, IDFA director of regulatory affairs and counsel. Please note that recognition is separate for processing activities and trucking. If your processing location data includes trucking operations data (which is typically included in the OSHA 300 log), the trucking data must be backed out and reported on a separate trucking operations application.
- Timeline:** As a reminder, all employers must have their OSHA 300A annual summary forms posted from February 1 to April 30 of each year. IDFA accepts applications for the Safety Recognition Program starting February 1, and the deadline for submittals is March 31. Awards and certificates will be issued at an undetermined venue (recipients do not need to be present to receive their recognition).
- Fee:** None
- Indicators:** **Leading indicators** are a measure of actions or activities that are designed to prevent negative events or incidents, such as lost workday injuries and illnesses. These negative events or incidents are considered **lagging indicators**. Many safety experts believe that only measuring lagging indicators such as injuries, fatalities and lost workday injury and illnesses, are a measure of failure and only suggest corrective actions after an incident.

**More on  
Leading  
Indicators:**

By contrast, leading indicators provide performance feedback prior to an incident's occurrence. Most safety and health experts agree that monitoring of both leading and lagging indicators is crucial to managing an effective safety and health management system. Moreover, the systematic collection of positive outcome measures relating to maintaining effective safety and health management systems is important to demonstrate the positive impact such systems have on the overall health of business and their worksites.

Some examples of leading indicators include: (1) numbers of inspections conducted; (2) numbers of safety and health hazards identified; (3) decreases in time for hazard abatement; (4) increases in employee training; (5) increases in the number of near misses captured and addressed; (6) increases in root cause incident investigations; (7) number of employees involved in safety committees; (8) results of standardized perception surveys; (9) safety suggestions implemented; and (10) job hazard analyses completed.

*(Source: OSHA'S VOLUNTARY PROTECTION PROGRAMS (VPP) REVIEW Findings and Recommendations, November 2011)*

In 2013, IDFA added a section about leading indicators on the attached application. We have included this section to enhance awareness and understanding of leading indicators and to encourage employers to adopt leading indicators into their worker safety programs.

At this time, IDFA bases the annual worker safety awards program on lagging indicators but intends to consider an objective methodology that will allow use of both leading and lagging indicators in future years.



# Processing Facilities Safety Recognition Application

Mail completed form to:

IDFA; 1250 H Street, NW, Suite 900; Washington, DC 20005

Attention: Emily Lyons

Fax directly to Emily at (202) 331-7820 or via e-mail at [elyons@idfa.org](mailto:elyons@idfa.org)

Applicant information (please print or type)

Company name: \_\_\_\_\_

Your name: \_\_\_\_\_

Facility address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Shipping address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Please precisely indicate on the two lines below how you would like your certificate to read if you win.**

**Example:**                    **XYZ Dairy, Inc.**  
   **Anytown, CA**

\_\_\_\_\_  
\_\_\_\_\_

**Industry (check one):**

- Cheese (natural & processed)
- Dry (condensed & evaporated)
- Ice Cream & Frozen Desserts
- Fluid Milk Processing

**Size of the facility (check one):**

- Small = 1–100 employees (annual average)
- Medium = 101–250 employees (annual average)
- Large = > 251 employees (annual average)

**Please provide the following information:**

**2015**

Total number of cases with days away from work (column H) \_\_\_\_\_

Total number of cases with job transfer or restriction (column I) \_\_\_\_\_

Total hours worked by all employees at the facility described above \_\_\_\_\_

IDFA will calculate rates by using the standardized DART rate formula used by OSHA (# of cases multiplied by 200,000 hours divided by the total hours worked). Winners must have no more than 75% of their specific industry's most recent average DART rate, which is available from IDFA, if needed.

I have examined this application and sign, indicating that to the best of my knowledge the information listed is true, accurate and complete.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**At this facility we use, or plan to use, the following leading indicators (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> # of inspections conducted                                    | <input type="checkbox"/> increases in root cause incident investigations |
| <input type="checkbox"/> # of safety & health hazards identified                       | <input type="checkbox"/> number of employees in safety committees        |
| <input type="checkbox"/> decreases in time for hazard abatement                        | <input type="checkbox"/> results of standardized perception surveys      |
| <input type="checkbox"/> increases in employee training                                | <input type="checkbox"/> safety suggestions implemented                  |
| <input type="checkbox"/> increases in the number of near misses captured and addressed | <input type="checkbox"/> job hazard analyses completed                   |
| <input type="checkbox"/> external certifications (e.g., OSHA VPP, etc.)                | <input type="checkbox"/> Other _____                                     |



# Trucking Operations Safety Recognition Application

Mail completed form to:

IDFA; 1250 H Street, NW, Suite 900; Washington, DC 20005

Attention: Emily Lyons

Fax directly to Emily at (202) 331-7820 or via e-mail at [elyons@idfa.org](mailto:elyons@idfa.org)

Applicant information (please print or type)

Company name: \_\_\_\_\_

Your name: \_\_\_\_\_

Facility address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Shipping address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Please precisely indicate on the two lines below how you would like your certificate to read if you win.**

**Example:**

**XYZ Dairy, Inc.**

**Anytown, CA**

\_\_\_\_\_

\_\_\_\_\_

**Type of Trucking Operation (check one):**

- Long haul (18 wheeler tractor/trailers)
- Short haul (10 wheel straight trucks)
- Mixed haulers (both 10 wheel + 18 wheelers)

**Size of the Trucking Operation (check one):**

- Small = 25 or fewer workers or less than 50,000 hours
- Large = 26 or more workers or more than 50,000 hours

**Please provide the following information:**

**2015**

Total number of cases with days away from work (column H) \_\_\_\_\_

Total number of cases with job transfer or restriction (column I) \_\_\_\_\_

Framed certificates of achievement will be issued for all trucking operations that achieved a combined total of 0 for column H and column I.

I have examined this application and sign, indicating that to the best of my knowledge the information listed is true, accurate, and complete.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**At this facility we use, or plan to use, the following leading indicators (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> # of inspections conducted                                    | <input type="checkbox"/> increases in root cause incident investigations |
| <input type="checkbox"/> # of safety & health hazards identified                       | <input type="checkbox"/> number of employees in safety committees        |
| <input type="checkbox"/> decreases in time for hazard abatement                        | <input type="checkbox"/> results of standardized perception surveys      |
| <input type="checkbox"/> increases in employee training                                | <input type="checkbox"/> safety suggestions implemented                  |
| <input type="checkbox"/> increases in the number of near misses captured and addressed | <input type="checkbox"/> job hazard analyses completed                   |
| <input type="checkbox"/> external certifications (e.g., OSHA VPP, etc.)                | <input type="checkbox"/> Other _____                                     |